

June 7, 2013

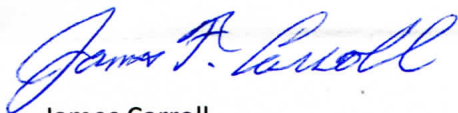
To Whom it May Concern,

It has been my pleasure to have Jeffery Steele as a student in several classes in the Human Services certificate program at Tacoma Community College. Jeffery is an excellent student who contributes and seeks knowledge and understanding beyond the requirements of the class. In each of these classes, he has exhibited a quiet leadership capacity that has been effective with students and staff.

Jeffery is a seasoned professional with years of experience in the teaching and education fields. He is an excellent listener and effective writer. He has the ability to encompass a big picture view of life while remaining grounded in performing his duties effectively. His compassion and thoughtful expressions have lead him to a position of respect and caring amongst his fellow students and his teachers.

It is my belief that Jeffery will make an outstanding contribution in whatever area he decides to pursue. He receives my highest and unconditional recommendation. If you have any further questions or if I may be of assistance in your selection process please feel free to contact me.

Sincerely,



James Carroll
Program Chair
Human Services Program

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